

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 22ND, 2016, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, November 22nd, 2016 at 5:00 P.M. Members present: Donald Jensen, Neil Peterson and Darryl Tveitbakk. Members absent: Cody Hempel and Oliver “Skip” Swanson.

The meeting was called to order by Chairman Jensen and the Pledge of Allegiance was recited.

Ken Yutrzenka, Human Service Director, presented the consent agenda recommendations from the November 15th, 2016 Human Service Committee meeting. Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, the following recommendations of the Pennington County Human Service Committee for November 15th, 2016 are hereby adopted. Motion carried.

SECTION A

- I. To approve the October 18, 2016 Human Service Committee meeting minutes as corrected.
- II. To approve the Agency’s personnel action, as presented.

SECTION B

- I. To approve payment of the Agency’s bills.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to authorize overtime pay for Julie Sjostrand. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to accept the resignation of Eligibility Worker Erica Lozano and to authorize Human Services to post for candidates to fill the position. Motion carried.

It was noted that Pennington County would receive a \$75,649 dividend from the Minnesota Counties Intergovernmental Trust for 2016.

The County Board then discussed a bill from Karvakko Engineering, Architecture, Surveying and Planning. Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk to authorize the payment of \$637.50 to Karvakko for services to review traffic flow and furniture layout of the Human Service building. Motion carried.

Inter County Nursing Service Director Anita Cardinal presented a written proposal from Tony Dorn Office Supplies for office furniture and divider panels for the office space in the lower level of the Pennington County Courthouse. An itemized list of the equipment delivered and set up was presented. Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to authorize the purchase of the itemized list of furniture from Tony Dorn Office Supplies for a total of \$18,665.00. Motion carried.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Peterson and upon vote was unanimously carried.

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS
AGREEMENTS WITH THE COUNTY OF PENNINGTON ON BEHALF OF ITS
COUNTY ATTORNEY AND SHERIFF**

WHEREAS, the County of Pennington on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Pennington, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Pennington on behalf of its County Attorney and Sheriff are hereby approved.
2. That the Sheriff, Ray Kuznia, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Misty Manderud is appointed as the Authorized Representative's designee.

3. That the Pennington County Attorney, Alan Rogalla, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Jill Kolstoe is appointed as the Authorized Representative's designee.

4. That Don Jensen, the Chair of the County of Pennington, and Ken Olson, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk to approve the following 3.2 On & Off-Sale licenses and liquor license. Motion unanimously carried.

Thief River Falls Golf Club	Liquor License and Sunday Sales
Falls Stay & Play	3.2 On-Sale
Petro Pumper	3.2 Off-Sale
Kruse In	3.2 Off-Sale

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to approve the following tobacco licenses. Motion unanimously carried

Farmers Union Oil Company – Goodridge
Kruse in – St. Hilaire
Petro Pumper – Thief River Falls

The Joint Ditch #31 meeting was set for 9:00 a.m. December 21st, 2016.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk to issue a replacement warrant for lost warrant #177999 issued to Verizon Wireless for \$342.33 on September 7th, 2016, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk to approve payment of the Human Services warrants totaling \$142,383.20, the Auditor & Manual warrants for October totaling \$1,164,871.84 and also the following Commissioner warrants. Motion carried.

WARRANTS

County Revenue	\$144,765.48
Road & Bridge	\$ 34,712.26
Solid Waste Facility	\$ 7,117.95
Ditch Funds	\$ 100.00

The County Board then reviewed bids for construction of a loading dock addition to the existing transfer station. Concrete bids were received from H & S Construction for \$53,056.00 and Johnson Concrete Construction for \$76,885.00. One bid for the structure was received from Hartman Construction for \$48,124.00. Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to approve the bids of H & S Construction and Hartman Construction as submitted for construction of a loading dock. Motion carried. SCORE grant funds will pay for the project.

At 5:30 the Chairman recessed the County Board meeting and called the Red Lake River One Watershed Plan Public Hearing to order. In attendance were: Matt Fischer – Board of Water & Soil Resources, Corey Hansen – Red Lake Watershed District, Bryan Malone and Peter Nelson – Pennington County Soil and Water Conservation District, Dave Burns – KTRF Radio and Nate Dalager – HDR Engineering.

Nate Dalager mentioned that this was the third public hearing on the plan today. Meetings were held in Polk and Red Lake counties this morning. The Red Lake River One Watershed One Plan area is located within the Red Lake River sub watershed and is in portions of Pennington, Polk, Red Lake, Marshall and Beltrami counties. The Plan outlines Prioritization Statements for each issue of concern and a summary of measurable goals. The purpose of the meeting is to present the comments received during the 60 day comment period and allow all in attendance to submit additional comments. A copy of the draft plan is available at: <http://westpolkswcd.com/1w1p.html>. The final Plan will be submitted to the MNBWSR by the end of the year and should be approved in the spring of 2017.

The hearing was adjourned and the County Board meeting called back into session.

County Engineer Mike Flaagan discussed moving seasonal employees to permanent part-time. He also stated that the new Highway Equipment Operator had started.

There has been two more ditch petitions that have come in for cleaning and he will bring them in at a later meeting.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to approve the minutes of the October 25th, 2016 County Board meeting as written. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to approve the minutes of the November 7th, 2016 County Board meeting as written. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to adjourn to 5:00 p.m. Tuesday, December 13th, 2016. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Donald Jensen, Chairman
Board of Commissioners